

**SOCIAL WORKERS SECTION  
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,  
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS  
MINUTES  
MAY 20, 2003**

**PRESENT:** Crystal Berg, Jennifer Borup, and George Kamps

**EXCUSED:** Douglas Knight

**STAFF PRESENT:** Kimberly Nania, Ph.D, Bureau Director; John Schweitzer, Legal Counsel; Gina York, Minute Taker; Division of Enforcement and other Staff

**GUESTS:** Marc Herstand, NASW

**CALL TO ORDER**

George Kamps called the meeting to order at 9:26 a.m. A quorum of three members was present.

**AGENDA**

**Addendum to the Agenda:**

- Under Closed Session, Add as First Item: Appearance Review of Application – Hosea London
- Open Session, before Visitors Comments: Add DOE Processing Time of Complaints – Mike Berndt
- Open Session Item G. Add (G1.) Correspondence Re: Continuing Education Waiver – Cherise L. Nielson and (G2.) Correspondence Re: Continuing Education Waiver – Fran Russell-Weller

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to approve the agenda as amended. Motion carried unanimously.

**MINUTES OF APRIL 24, 2003**

**Amendments to the Minutes:**

- Page 3, Under Correspondence Western Wisconsin Tech: In motion delete “not equivalent to a BSW” and add “to be considered at the June meeting.”

**MOTION:** Jennifer Borup moved, seconded by Crystal Berg, to approve the minutes as amended. Motion carried unanimously.

## **ADMINISTRATIVE REPORT**

Kimberly Nania, Director of Bureau of Health Professions shared the latest information with the Board regarding changes and improvements in the Department. There was a fee study done by Grant Thornton and proposed increases to fees will be going before the legislature soon. Jennifer Borup and Crystal Berg expressed concerns regarding this fee increase, why the Budget and Services Advisory Committee was not involved in this process, and would like to have these issues addressed by the Department today if possible. Dr. Nania relayed this request to the DRL Secretary's Office and Mary Schlaefter, Deputy Secretary and Sandra Rowe, Division Administrator of Enforcement appeared before the Section and provided additional information and answered questions.

The application forms for licensure are online and can be downloaded by individuals. Once completed, they can be mailed to the Department for processing. Sometime in the near future, the Department hopes to have applications that can be filled out online and submitted electronically.

Also all code books are now online in their entirety.

## **PRESENTATION OF PROPOSED STIPULATIONS**

None.

## **PRESENTATION OF PROPOSED STIPULATIONS SIGNED AFTER MAILING OF THE AGENDA**

None.

## **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES**

John Schweitzer, Legal Counsel reviewed the report with the Section.

## **STATUTORY REQUESTS UPDATE**

John Schweitzer provided an updated list of the status of requests for changes to rules and statutes as of May 19, 2003. Mr. Schweitzer will provide ongoing updates and revisions to this list at all future Section meetings. Discussion and review by the Section of a letter dated May 7, 2003 to Mark Kunkel, Senior Legislative regarding correction of the language in LRB 2457/1.

## **REPORT OF AD-HOC COMMITTEE FOR**

## **CLINICAL SOCIAL WORK**

At the last meeting George Kamps reported to the Section that the Clinical Ad-Hoc Committee originally was planning on meeting again in two months to discuss clinical field placement. Mr. Kamps was to poll the members whether they would be interested in doing a teleconference for the next meeting. He would also notify members of the topic and to have members identify questions to get them thinking about solutions prior to the meeting. At today's meeting a decision was made for Mr. Kamps to send the minutes from the 4/23/03 meeting to Gina York and Kimberly Nania. Gina York will send out the minutes along with a note to Committee members whether they would be interested in having a teleconference. Mr. Kamps will provide the meeting topic when he sends the minutes so it can be sent to Committee members with the April minutes.

### **CORRESPONDENCE REGARDING APPROVAL OF COURSE SYLLABI FOR SOCIAL WORK TRAINING CERTIFICATE**

The Section discussed at length the correspondence sent by Robert B. Enright, Jr., Ph.D. with an attached course syllabi for four licensure courses being offered from UW-Stevens Point in 2003-2004 academic school year.

**MOTION:** Jennifer Borup moved, seconded by Crystal Berg, to approve the four courses being offered with a letter from Barbara Showers emphasizing ethical practice to be more pronounced and reflected in the content. Motion carried unanimously.

The Section requested Barbara Showers, Exam Office to update approved course list and a copy of all related training certificate courses. The Section would like a copy of this at their next meeting and requests the exam office to always keep correspondence and attachments with course approvals.

### **DISCUSSION REGARDING ISSUE OF TEMPORARY CERTIFICATES FOR RECIPROCITY APPLICANTS**

Informational.

### **DISCUSSION LIMITING TO CAPSTONE FOR TRAINING CERTIFICATE**

The Section discussed CAPSTONE and expressed they would like more information. Jennifer Borup will gather more information and report back to the Section at the June meeting.

### **CORRESPONDENCE REGARDING ADVANCED TEST MARC HERSTAND**

Informational.

**CORRESPONDENCE REGARDING CONTINUING EDUCATION  
WAIVER – MAXINE E. TLUSTY**

**MOTION:** Jennifer Borup moved, seconded by Crystal Berg, to grant Maxine Tlusty an extension of one year to complete 26 hours of CE with the condition that Ms. Berg verifies that this medical condition warrants this. Motion carried unanimously.

**CORRESPONDENCE REGARDING CONTINUING EDUCATION  
WAIVER – CHERISE L. NIELSON**

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to grant Cherise Nielson an extension of 90-120 days based on medical confirmation. Motion carried unanimously.

**CORRESPONDENCE REGARDING CONTINUING EDUCATION  
WAIVER - FRAN RUSSELL-WELLER**

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to grant Fran Russell-Weller an extension of six months to complete her CE's based on her medical verification. Motion carried unanimously.

**CONTINUING EDUCATION WAIVERS**

**CEH Waivers**

**MOTION:** Jennifer Borup moved, seconded by Crystal Berg, the SW Section will review requests for CEH Waivers only upon receipt of documentation from an appropriate medical professional treating the medical condition. This documentation must include information as to the limitations of the medical condition as it relates to getting the required CEH's. Motion carried unanimously.

**CE Liaison for these Waivers**

**MOTION:** George Kamps moved, seconded by Jennifer Borup, to appoint Crystal Berg as the liaison for CE's to work with the Exam Office on these three waivers. Motion carried unanimously.

## **REVIEW OF WISCONSIN CERT BOARD SPRING PUBLICATION**

Informational.

### **DISCUSSION REGARDING KNOWLEDGE AND USE OF DSM IV ROLE IN DIAGNOSIS**

The Section will review at the next meeting and place any additional questions they may have on the list.

### **DISCUSSION REGARDING E-THERAPY**

This will be on the June meeting agenda for further discussion after the Joint Board meeting.

### **REPORT OF MEETING WITH SECRETARY STRONG HILL WITH JENNIFER BORUP**

At the last meeting the Section moved to have Jennifer Borup meeting with Secretary Strong Hill regarding the creation of an Advisory Committee to deal with E-therapy Mental Health. This Committee would look at what current laws for e-therapy are in effect, disciplinary issues and how they will be handled, and identify future problematic areas.

Ms. Borup met briefly with the Secretary Strong Hill but other issues of importance took most of the conversation. Also, Ms. Borup would like to bring this issue before the Joint Board before approaching her with this topic again.

### **SCREENING PANEL REPORT**

Crystal Berg reported the Screening Panel reviewed eleven cases, opened five cases, four cases not opened and two requested more information.

### **REVIEW OF INQUIRIES RECEIVED BY LEGAL COUNSEL**

Noted.

### **REGULATORY DIGEST ARTICLES**

The Section reviewed a first draft of the latest Regulatory Digest. Mary Forseth was to make changes submitted regarding members and articles already submitted. Changes were not made as provided and Dr. Nania will check with Ms. Forseth to ensure changes will be made.

The Section discussed additional topics for articles that will go into the Regulatory Digest. The following are the topics identified:

- ◆ Required reporting of disciplinary actions
- ◆ Article on CE
- ◆ Article regarding brochure for Social Work applicants
- ◆ ACT 80

All articles should be prepared and sent electronically to Mary Forseth and Kimberly Nania by June 6, 2003 to ensure they get into this digest.

## **SPEAKING ENGAGEMENT REQUESTS**

No engagement requests at this time.

## **REPORT NASW CONFERENCE HELD MAY 9, 2003 GEORGE KAMPS**

George Kamps attended the NASW Conference which was held at the Marriot Hotel on May 9, 2003. Ruth Burkholz was the moderator for the Clinical Experience and Field Placement Panel and provided a summary presentation of clinical background. Mr. Kamps as a panel member for this conference. Nancy Shepard of NASW was there and shared information on ACT 80. Mr. Kamps informed the Section there was a lot of discussion related to the clinical area and he felt overall it was a beneficial conference.

## **PROCESSING TIME OF COMPLAINTS**

Michael Berndt from the Division of Enforcement informed the Section regarding the way in which complaints are processed once they come into the Department. Mr. Berndt shared the many different scenarios which could develop into problematic areas in getting the complaint through the process quickly. Also loss of staff due to budget cuts could now impact on these time frames in getting them through the system. At this time the Section does not have a large amount of unresolved cases and is quite current with complaints in the system.

## **VISITOR COMMENTS**

Marc Herstand informed the Section of consumer concerns regarding complaints and asked if there would be a way to keep the consumer posted on the status of their complaint. The Section will discuss this issue with Michael Berndt of the Division of Enforcement at today's meeting.

## **ADJOURN TO CLOSED SESSION**

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed Stipulations, deliberate on administrative warnings; deliberate on hearings for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Crystal Berg-yes; Jennifer Borup-yes; George Kamps-yes, Douglas Knight-yes. Motion carried unanimously.

Open Session recessed at 11:48 a.m.

## **RECONVENE INTO OPEN SESSION**

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to reconvene into Open Session. Motion carried unanimously.

Open Session reconvened at 1:23 p.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Jennifer Borup moved, seconded by Crystal Berg, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

## **IPP – DARWIN TICHENOR**

There was nothing before the Board at this time.

## **MONITORING**

There was nothing before the Board at this time.

## **STIPULATIONS**

There was nothing before the Board at this time.

## **APPEARANCE AND APPLICATION REVIEW**

### **HOSEA LONDON**

**MOTION:** Jennifer Borup moved, seconded by Crystal Berg, to approve the application for licensure regarding Hosea London. Motion carried unanimously.

## **CASE STATUS REPORT**

**MOTION:** Crystal Berg moved, seconded by Borup, to close case **02 SOC 046** for prosecutorial discretion (PD). Motion carried unanimously.

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to close case **02 SOC 054** for no violation. Motion carried unanimously.

**MOTION:** Crystal Berg moved, seconded by Borup, to close case **02 SOC 043** for prosecutorial discretion (PD). Motion carried unanimously.

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to close case **02 SOC 019** for insufficient evidence (IE). Motion carried unanimously.

**MOTION:** Crystal Berg moved, seconded by Jennifer Borup, to close case **03 SOC 008** for insufficient evidence (IE). Motion carried unanimously.

## **APPLICATION REVIEW**

Applications were reviewed by the Section at a separate meeting on with Jan Neitzel of the credentialing staff .



## **APPLICATIONS – LICENSED CLINIAL SOCIAL WORKERS**

AALTO, KATHRYN-exam-approved  
BLAESER, LISA-exam-approved  
COMNICK, VICKI-more information  
FURE-OLKS, LORI-more information  
HENRICKSON, SARAH-exam-deny  
HOWLEY, KRISTINE-exam-approved  
KENDRICK, JANNA-exam-approved  
POSNER, STEVE-exam-approved  
YORK, MARTHA-exam-approved

## **APPLICATIONS – SOCIAL WORKER TRAINING CERTIFICATE**

APFEL, JENNIFER-course-approved  
AUMAN, JILL-degree-approved  
CHAMBERS, DONNA-degree-approved  
experience-denied  
KLEINMAN, MARSHA-course  
REIMER, PAULA-experience-approved  
RHODES, DONNA-experience-approved  
STEWART, KEITH-degrees-denies

## **INFORMATIONAL ITEMS**

Noted.

## **OTHER SECTION BUSINESS**

Kimberly Nania share with the Section a memo on criteria for Agendas and Addendums. There was a request from Jennifer Borup that the due dates for the Social Work Section be sent out. These dates were provided to Ms. Borup via email prior to today's meeting. The due dates will be sent and Dr. Nania informed the Section that agenda items can be submitted anytime prior to the due dates.

## **ADJOURNMENT**

**MOTION:** Jennifer Borup moved, seconded by Crystal Berg, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 3:48 p.m.